

Fairfield Regional Fire School Facility Usage Fee Policy

Effective: July 1, 2010

<u>Federal/State/Local Government Agencies</u>			<u>Consumables Include:</u>
Classroom Fee:	M-F 8:00 a.m. – 6 p.m.	No Charge	• Propane market rate per gallon
	Nights & Weekends	\$75 3 hour minimum \$25 each additional hour	• Hay market rate
Live Practical Fee:	M-F 8 a.m. – 6 p.m.	Cost of Consumables	• Smoke market rate
	Weekday Nights	\$150, plus consumables	• SCBA bottle refill instructor fee per hour (over 10 bottles)*
	Weekends (up to 9 hours)	\$200, plus consumables	
Instructor/Safety Officer:	Anytime	\$100 4 hour minimum \$25 each additional hour	<u>Live Practicals Include:</u>
			• Vehicle Fires
			• Extrication
			• Tower w/out live fire
			• Live Fire Training
			• Class A Burn Bldg.
			• Propane Fire Simulator
			• Confined Space Simulator
			• Trench Simulator
			• Roof Simulator
			• Forcible Entry Simulator
			**There will be a \$100 cancellation fee if your organization/department does not cancel at least 48 hours prior to your scheduled training or if your group does not show.
<u>Private Sector</u>			
Classroom Fee:	Anytime	\$150 for 3 hour minimum	
Live Practical Fee:	Anytime	\$250, plus consumables	
Instructor/Safety Officer:	Anytime	\$100 for 4 hour minimum \$25 each additional hour	

Other Important Information:

- All outside Instructors/Safety Officers must provide a copy of their State Instructor/Safety Officer certification and each department or outside agency must supply our office with a liability release form and certificate of insurance. Forms can be obtained by logging on to www.fairfieldfireschool.com.
- Classrooms are equipped with: Overhead projectors, VCR/DVD players and televisions, Computers, White Boards and Easel Charts. Please indicate what you will need at least 48 hours in advance.
- Arrangements for copy machine, equipment and consumables MUST be requested at least 48 hours in advance. Cost for the use of copy machines will be calculated at a rate of \$.25 per copy above 30 copies
- Facility use fees will be reviewed on a case-by-case basis for private sector entities using Fire School facilities for programs that result in profit.
- Municipal fire and emergency service departments/organizations are exempt from fees with the exception of those situations which require scheduling or support staff during non-business hours or the use of propane, liquid smoke, etc. that require special assistance. Normal business hours are Monday through Friday, 8:00 a.m. to 6:00 p.m. hours.
- Payments should be made by check only to the Fairfield Regional Fire School and should be submitted prior to the date of your class.
- If you are scheduling a live burn, it is required that you complete and return the Live Fire Training Pre-Burn Permit (downloadable version available at www.fairfieldfireschool.com) AND a copy of your Safety Officer's State certification.
- REMINDER: The Connecticut Fire Academy MUST be notified by the Lead Instructor of your program requesting CFA observation for any Firefighter 1 and/or 2 burn programs. Contact the CFA Certification Division with any questions regarding this policy.